

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**

Your COVID-19 Safety Plan

Community sport

Business details

Business name	Sydney North Volleyball
Business location (town, suburb or postcode)	North Ryde
Completed by	Jessie Krumm-Heller
Email address	snvol@snv.org.au
Effective date	19 October 2021
Date completed	21 October 2021

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

Agree

Yes

Tell us how you will do this

Include in all communications including email, Facebook & the online booking system that anyone who is unwell should not attend.

Provide staff with information and training on COVID-19, including COVID-19 vaccination, when to get tested, physical distancing, wearing masks and cleaning.
Agree

Yes

Tell us how you will do this

Create info graphic with information on vaccination, symptoms, distancing requirements, hand hygiene and ball cleaning before & after sessions. Sick members will be separated from the group & asked to leave and seek medical advice.

Display conditions of entry including requirements to stay away if unwell, COVID-19 vaccination and record keeping.

Agree

Yes

Tell us how you will do this

Include in all communications including email, Facebook & the online booking system that everyone should adhere to the conditions of entry of our venues: Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC in regard to not attending when unwell, Covid 19 vaccination and record keeping.

Take reasonable steps to ensure all people aged 16 and over on the premises are fully vaccinated or have a medical exemption (including staff, volunteers, attendees and contractors). For example, ensure posters outlining vaccination requirements are clearly visible; remind players, officials, volunteers and spectators of vaccination requirements in marketing and communications materials; check vaccination status upon arrival and only accept valid forms of evidence of vaccination; train staff and volunteers on ways to check proof of COVID-19 vaccination status. Guidance for organisations is available at: <https://www.nsw.gov.au/covid-19/businesses-and-employment/covid-safe-business/vaccination-compliance-for-businesses>

Note: Staff and volunteers outside of Greater Sydney who have received one dose of a COVID-19 vaccine are permitted to enter such premises for work until 1 November 2021 when they need to be fully vaccinated, or have a medical contraindication, in order to enter the premises.

Agree

Yes

Tell us how you will do this

All communications, including email, Facebook and the online booking system specify that only players who are fully vaccinated and have their vaccination certificate available for display on entry to a venue will be permitted to train/compete.

Physical distancing

Capacity at an outdoor community sporting event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 1000 persons.

Agree

Yes

Tell us how you will do this

NA

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing**
- **between seated groups**
- **between staff / volunteers.**

Agree

Yes

Tell us how you will do this

All communications, including email, Facebook and the online booking system specify that players must ensure they maintain 1.5m physical distance where possible, including

at points of mixing or queuing, between seated groups and between staff/volunteers. Furthermore, players have been informed to follow the instructions provided by the venues they attend.

Minimise mingling of participants from different games and timeslots where possible, particularly people aged under 16 who may not yet be fully vaccinated. For mass participation events, consider staggering the starting times for different groups to minimise crowding where possible.

Tell us how you will do this

Arrange a 10 minute gap between games/trainings to allow for changeover without mingling if necessary for number restrictions. No under 16 year olds who are not fully vaccinated will be permitted to play.

Agree

Yes

Avoid congestion of people in specific areas where possible, such as change rooms and other communal facilities.

Agree

Yes

Tell us how you will do this

Encourage players to arrive ready to play/train and minimise use of communal facilities by changing/showering at home. Furthermore, players have been informed to follow the instructions provided by the venues they attend.

Strategies must be in place to reduce crowding and promote physical distancing in communal facilities such as showers, change rooms and lockers.

Agree

Yes

Tell us how you will do this

Encourage players to arrive ready to play/train and minimise use of communal facilities by changing/showering at home. Furthermore, players have been informed to follow the instructions provided by the venues they attend.

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as pick-up/drop-off zones and staggered start/finish times.

Agree

Yes

Tell us how you will do this

All communications, including email, Facebook and the online booking system specify that players must arrive promptly for their game/training and leave promptly at the end of their game/training.

Where possible, encourage participants to avoid carpools with people from different household groups.

Agree

Yes

Tell us how you will do this

All communications, including email, Facebook and the online booking system specify that players should avoid carpools with people from different households.

Singing by audiences is not allowed in indoor areas.

Agree

Yes

Tell us how you will do this

NA

Ventilation

For indoor areas, review the 'COVID-19 guidance on ventilation' available at <https://www.nsw.gov.au/covid-19/getting-back-to-work-a-covid-safe-way/ventilation-guidance> and consider which measures are relevant to your premises before completing this COVID-19 Safety Plan.

Agree

Yes

Tell us how you will do this

Discuss with - Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC to ensure in place

Use outdoor settings wherever possible.

Agree

Yes

Tell us how you will do this

NA

In indoor areas, increase natural ventilation by opening windows and doors where possible.

Agree

Yes

Tell us how you will do this

Discuss with - Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC to ensure in place

In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Yes

Tell us how you will do this

Discuss with - Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC to ensure in place

Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).

Agree

Yes

Tell us how you will do this

Discuss with - Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC to ensure in place

Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.

Agree

Yes

Tell us how you will do this

Discuss with - Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC to ensure in place

Hygiene and cleaning

Face masks must be worn in indoor areas, unless exempt.

Note: People engaging in physical exercise are exempt.

Agree

Yes

Tell us how you will do this

Remind players that masks must be worn in all indoor areas of their venue unless

exempt and unless they are engaging in strenuous activity. This means that duty teams must be wearing masks on court. Furthermore, players have been informed to follow the instructions provided by the venues they attend.

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Yes

Tell us how you will do this

Remind players to wash hands and avoid touching faces. No hand shaking, hugging, kissing, high fives or other contact unnecessary to the sport.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Yes

Tell us how you will do this

Discuss with - Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC to ensure in place

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

Agree

Yes

Tell us how you will do this

Discuss with - Netball Central, WLC, RALC, TISS, SOPSH, NRRSLYC to ensure in place. Wipe down ref stands with alcohol wipes between games.

Record keeping

Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, volunteers, attendees and contractors.

Note: Organisations are not required to keep proof of vaccination status in their records.

Agree

Yes

Tell us how you will do this

Ensure that all players understand that they will be required to use the NSW Government QR code system on entry to venues.

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.

Agree

Yes

Tell us how you will do this

Ensure that all players understand that they will be required to use the NSW Government QR code system on entry to venues.

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as

possible, but within 4 hours, upon request from an authorised officer.

Agree

Yes

Tell us how you will do this

NA

Other types of venues or facilities at the event must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.

Agree

Yes

Tell us how you will do this

NA

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes